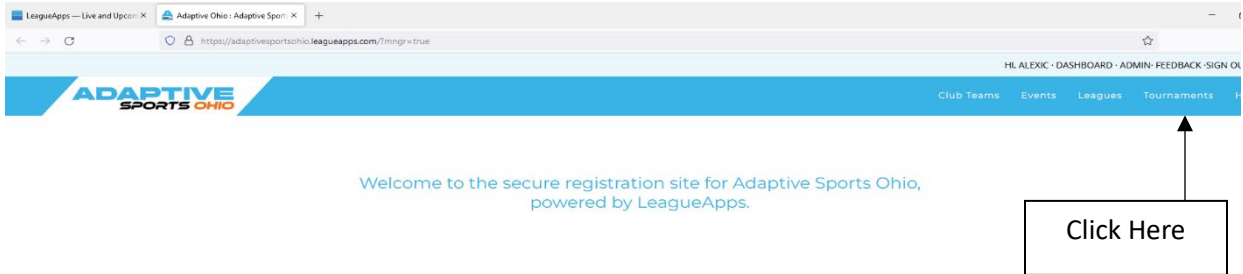


League Apps Guide

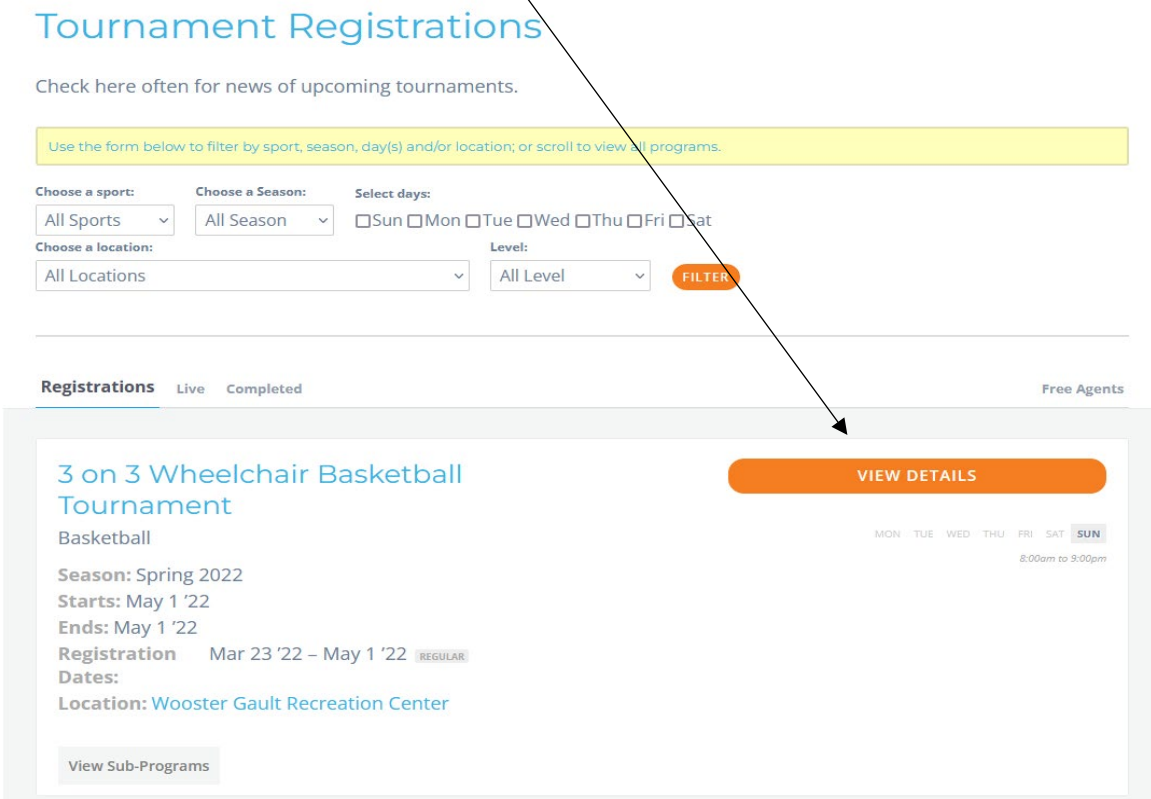
TEAM CAPTAIN INSTRUCTIONS Registering a Team for a Tournament

1) Visit: <https://adaptivesportsohio.leagueapps.com/>

2) Click on Tournaments:



3) **Select the Tournament:** Available tournaments will appear on the screen. Navigate to the one you want and select “View Details”. Additional tournament information will then display (date, times, location, etc.).



4) **Select Division:** Scroll down the page, then select a division you want to register for and click: "Register".

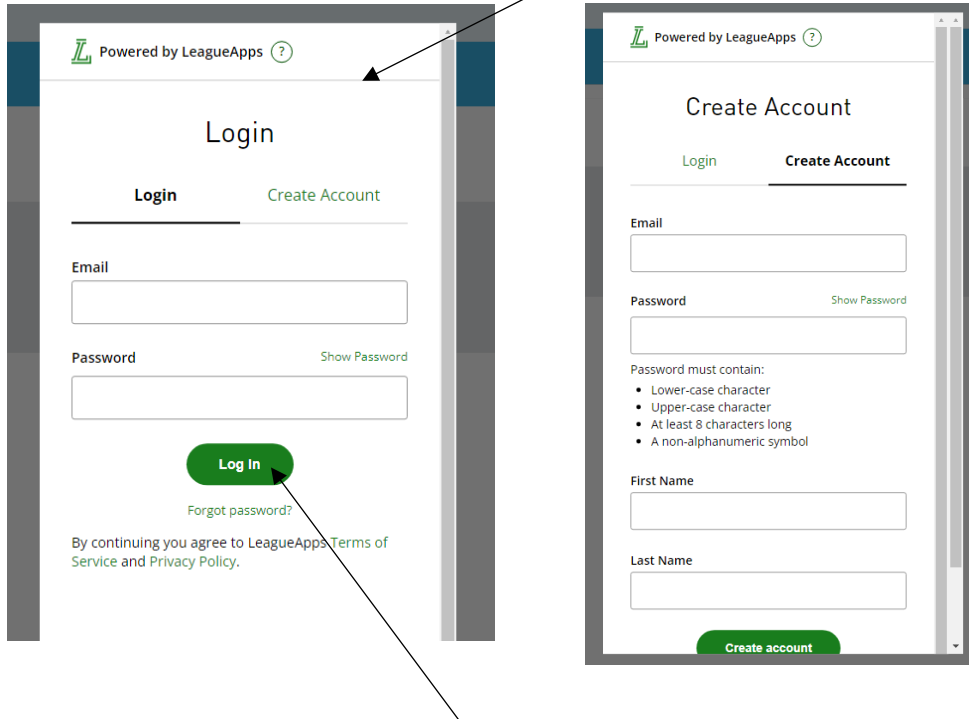
The screenshot displays three distinct registration cards for basketball divisions. Each card contains the following information:

- Division 1:** Basketball · Co-Ed Advanced. Season: Spring 2022. Starts: May 1 '22. Ends: May 1 '22. A section for Team Fees is partially visible with the text "PRICE PER TEAM MAY VARY".
- Division 2:** Basketball · Co-Ed Intermediate. Season: Spring 2022. Starts: May 1 '22. Ends: May 1 '22.
- Division 3:** Basketball · Co-Ed Novice. Season: Spring 2022. Starts: May 1 '22. Ends: May 1 '22.

Each card features an orange "REGISTER" button in the top right corner. Three black arrows originate from the instruction text above, pointing to the "REGISTER" buttons of Division 1, Division 2, and Division 3 respectively.

5) **Log in to Your LeagueApps Account.** If you do not have an account, select “Create Account”.

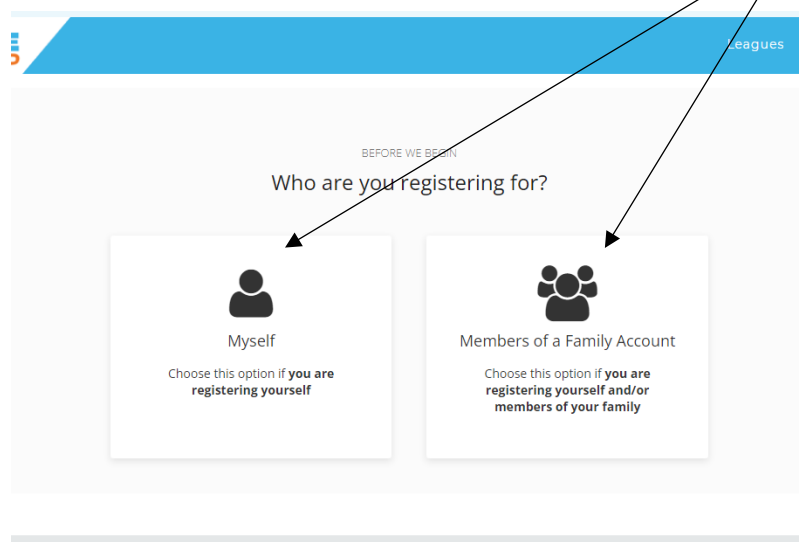
NOTE: This is an account for LeagueApps, while you must create one to use the system, please note that Adaptive Sports Ohio cannot reset your password or handle anything outside of program registration affiliated with this account.



Once you have created your account, log in.

The system will ask if you are creating an individual or family account.

1. If you are only registering yourself (and will not be registering a child), click “Myself.”
2. If you will be registering yourself for a program (even as an able-bodied player in an intramural league) and a child athlete, click “Members of a Family Account.”



Address, DOB and NOT required here. This is the LeagueApps account, and not registration for Adaptive Sports Ohio. You will be prompted to enter this information later.

Complete Your Parent Profile

Thank you for signing up with Adaptive Sports Ohio. Please complete your profile before continuing.

Parent First Name* Parent Last Name*

Secondary Email

Birth Date

Gender* Male Female

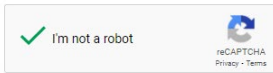
Residential Address

Street Address

City State/Province Postal Code

Email Updates

Email me about upcoming Adaptive Sports Ohio activities and promotions.






By continuing, you agree to this site's [terms of service](#) and [privacy policy](#).

COMPLETE PROFILE & GO TO NEXT STEP


6) Register as Team Captain: Select middle box.

Select who you are registering:


 MyChild	 Myself as a Staff Member (i.e. Team Captain, Volunteer)	 Myself as a Player
-------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

7) Choose "Team Captain".

Select an Option:



Team Captain



Volunteer

CANCEL

8) Designate Team Name and Contact Number for Captain:

Create a new Team:

Team name *

Registration Details

Team registration requires a payment of **\$350.00**

Discount Code

If you have a discount code, please enter it here. If not, you can ignore this step.

Team Captain Information

Contact Number *

Notes:
Now accepting registrations!

Division 1
Basketball - Co-Ed Advanced

Season:
Spring 2022

Starts:
May 1 '22

Ends:
May 1 '22

Registration Dates:
Mar 23 '22 - Apr 25 '22

Location:
Wooster Gault Recreation C

MON TUE WED THU FRI SAT **SUN**
12:00pm to 5:00pm

Team Fees
PRICE PER TEAM MAY VARY

You will notice that the team fee is attached to your name here. It is your responsibility to pay the fee to Adaptive Sports Ohio before the day of the tournament.

9) **Complete Waivers:** Read all four (4) waivers and acknowledge your understanding by clicking the box.

10) Payment Requirement: Enter your billing details. There is a “Skip/Pay Later” on to be invoiced the cost.

Program/Item	Price
Invoice #52609330 Division 1 (Second in Command • Team Captain) for Sara Kwiecien Basketball • Spring • Starts on May 1 2022 • Ends on May 1 2022	\$350.00
Balance Due:	
\$350.00	

Payment Methods

Enter your billing details

First Name *

Last Name *

Address *

Once you see this page congratulations!! You have successfully created your team for the tournament!

Program/Item	Payment
<div style="border: 1px solid #ccc; padding: 5px; background-color: #f9f9f9;"> Thank you for your registration. Your registration is pending until payment is received. Please login to complete your payment prior to the program start date. </div> <p> Sara Kwiecien registered for 3 on 3 Wheelchair Basketball Tournament → Division 1 Basketball - Co-Ed Status: Spot Pending Role: Team Captain (Second in Command) Sun 12:00PM to 5:00PM </p> <div style="text-align: right; margin-top: 10px;"> INVITE PLAYERS </div>	<p>\$0.00 out of \$350.00 paid.</p>

[Go To Your Dashboard](#)
[Add Another Registration](#)
[Go To Family Account Dashboard](#)

11) Inviting Team Members: Click on “Invite Players”. Enter email addresses here. You can also add a message that will be sent with the player invitation, here.

Invite parents to register their kids

To:

enter multiple emails, placing one email per line

Subject:

Message:

Email will include a link to accept Team invitation.




** Invites cannot be sent to existing Team members.*

SEND INVITES

When completed, click “Send Invites”.

12) Register Yourself as a Player on the Team: Refer back to instructions 2-5 above. For **Step 6:** Click “Myself as a Player”.

Select who you are registering.

 MyChild	 Myself as a Staff Member (i.e. Team Captain, Volunteer)	 Myself as a Player
------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------

13) Choose "Team Player".

Select an Option:



Team Player

CANCEL

14) Select Your Team: Click the down arrow and select the team you wish to join.

Select Your Team

Team to join *

--- Teams with available slots ---

Registration Details

Payment requirements depend on particular Team you want to join (select above).

Discount Code

If you have a discount code, please enter it here. If not, you can ignore this step.

Player Information

15) Enter Contact Number in Player Information and Select T-Shirt Size.

AS = Adult Small

AM= Adult Medium

AL = Adult Large

AXL = Adult X-Large

A2XL = Adult XX Large

16) Complete Waivers: Read all four (4) waivers and acknowledge your understanding by clicking the box.

Registration is complete!